Problem: **How do I use Windows to format a Verbatim Flash drive to FAT32?**

Solution: Click on the operating system type you are using.
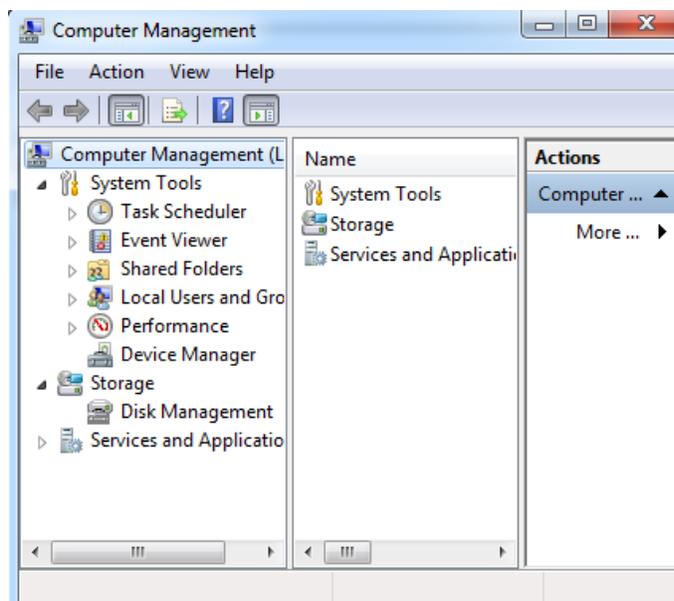
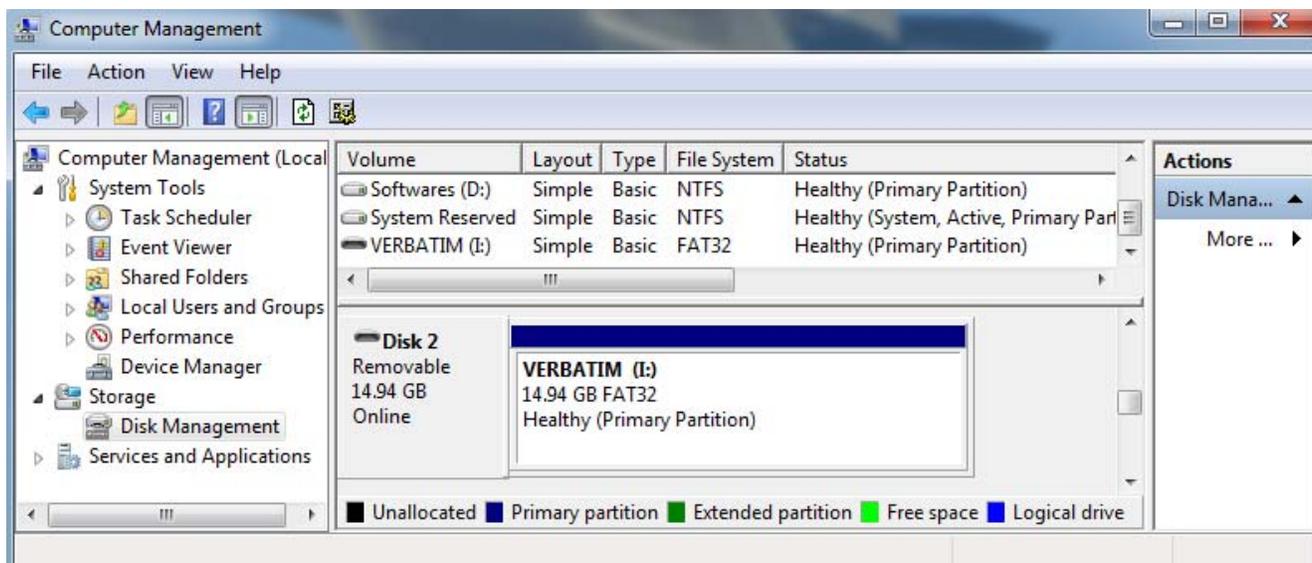**Windows 7 / Vista**

Windows XP

Windows 7 / Vista

#Note: Formatting the drive erases all the information stored on the drive.
Step 1: Connect the drive to a Windows 7 or Windows Vista computer.
Step 2: Right-click Computer > click Manage to open Computer Management.
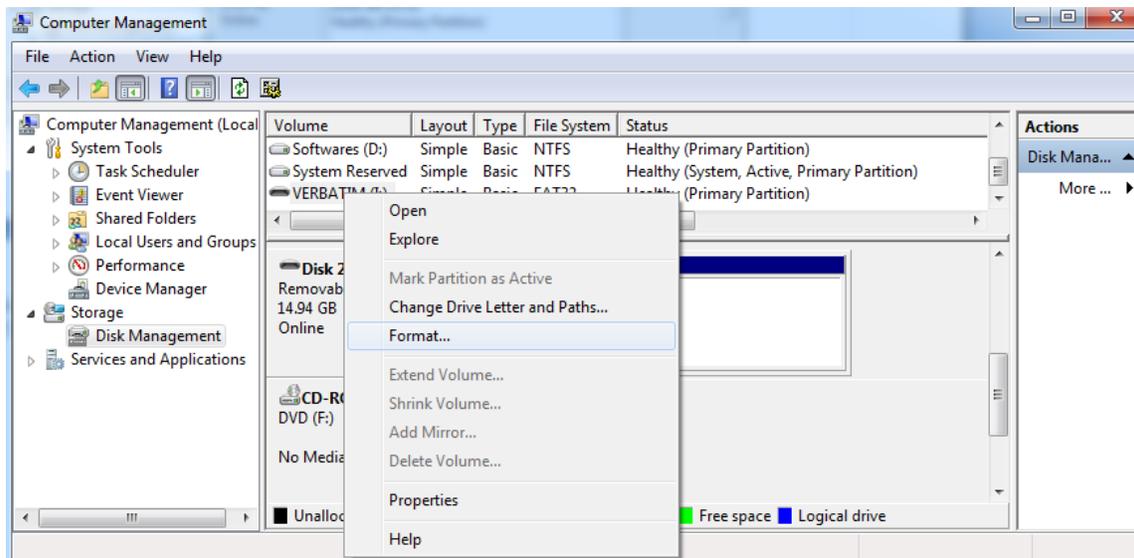
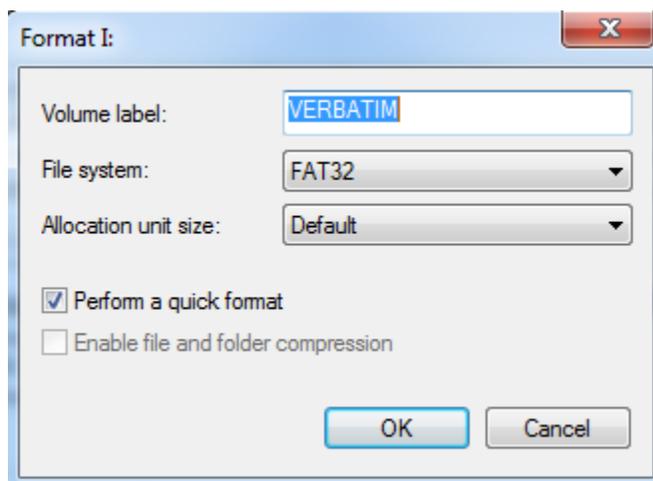

Step 3: Left-click disk management.

Step 4: On the right pane locate the Verbatim drive and right-click on it.
Step 5: Select Format.

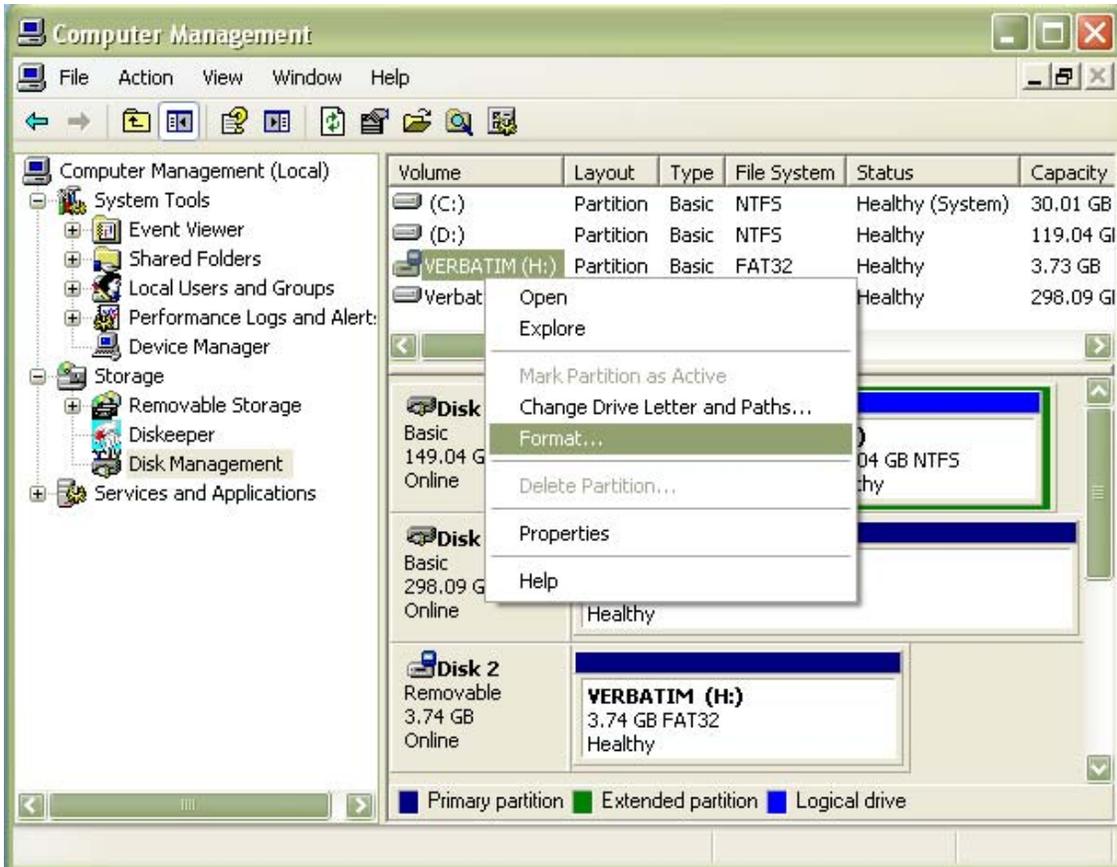Step 6: On the format screen check "Perform quick format" and click OK.

Windows XP:

#Note: Formatting the drive erases all the information stored on the drive.

Step 1: Connect the drive to a Windows XP computer.

Step 2: Right-click My Computer and click Manage to open Computer Management.

Step 3: Left-click Disk Management from the left pane.

Step 4: On the lower right pane locate the Verbatim drive and right-click on it.

Step 5: Select Format

Step 6: On the Format screen select "Perform quick format" and click OK.